

Calaveras Local Agency Formation Commission

Meeting Minutes – Monday, July 18, 2022

1. **Call to Order/Roll Call** – Order was called by Chair Callaway at 6:00 p.m. on Monday, July 18, 2022.

Commissioners Present

Anita Paque, Public Member, Chair
Gary Tofanelli, County Member
Merita Callaway, County Member
Isabel Moncado, City Member
Jennifer Herndon, City Member
Tony Tyrrell, Special District Member

Commissioners Absent

Kirk Smith, Spec. Dist. Mem., Vice Chair
Amanda Folendorf, County Mem. Alt.
Alvin Broglio, City Member Alt.
Vacant, Special District Member Alt.

Staff Present

John Benoit, Executive Officer
Nancy Mees, LAFCO Clerk

Others Present

2. **Public Comment:**

There was no public comment.

3. **Consider Minutes of May 16, 2022, LAFCo meeting:**

MOTION by Commissioner Tofanelli to approve the minutes of the May 16, 2022, LAFCo meeting as presented, second by Commissioner Tyrrell. Motion passed 6 yes, 0 no, 1 absent.

4. **Consent Agenda:**

a. *Review and authorize claims for May and June 2022.*

b. *Resolution 2022-0008 authorizing teleconference for the July 18, 2022, meeting.*

MOTION by Commissioner Tyrrell to approve the Consent Agenda and Claims for May and June 2022 as presented, and Resolution 2022-0008 authorizing teleconference for the July 18, 2022, meeting, second by Commissioner Herndon. Motion passed 6 yes, 0 no, 1 absent.

5. **Correspondence:**

Executive Officer Benoit reported that he had received an email stating that AB 938 had been signed by the governor.

Public Hearings

- 6. Public Hearing Regarding the Service Review (MSR) for Road Community Services Districts in Calaveras County including Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD):**

MOTION by Commissioner Callaway to postpone the hearing on the Municipal Service Review for Road Community Service Districts to the September 19, 2022, LAFCo Commission meeting, second by Commissioner Moncado. Motion passed 6 yes, 0 no, 1 absent.

- 7. Consider Resolution 2022-0009 approving an increase in Commissioner meeting stipends from \$50.00 to \$100.00 per meeting as provided for in LAFCo's Bylaws and the 2022-2023 LAFCo Budget:**

Executive Officer Benoit stated that this matter had been discussed at the May 16 meeting and added into the 2022-2023 Budget. He said it had been at least a dozen years since the last increase.

MOTION by Commissioner Tyrrell to approve LAFCo Resolution 2022-0009 increasing Commissioner stipends from \$50.00 to \$100.00 per meeting, second by Commissioner Callaway. Motion passed 6 yes, 0 no, 1 absent.

- 8. Calafco Conference Matters:**

- a. Consider nomination of a County Member or a Special District Member for the Calafco Board of Directors.*

Commissioner Tofanelli volunteered to run for a County Board Member position. Chair Paque explained that there were four Calafco regions in California, and that for the district in which Calaveras County is, there is an opening for a special district member, but that the county member position is currently held by Darin McDaniel. She added that there are five meetings per year, and they alternate between northern and southern California. In addition, there are separate meetings for the committees, and their number of meetings depends on the committee. Commissioner Tofanelli then stated he would run only if the incumbent county member decides not to run for re-election. Mr. Benoit said he would help him with his resume if he runs.

Commissioner Herndon nominated Commissioner Tofanelli as a candidate for the county member position on the Calafco board. Nomination passed 6 yes, 0 no, 1 absent.

- b. *Consider attendance at the Calafco Annual Conference in Santa Ana, October 19-21.*

Executive Officer Benoit will call Commissioner Kirk to see if he will be attending. Chair Paque and Commissioner Tyrrell stated that they will be going. Commissioners Callaway and Herndon said they will check their calendars. Commissioner Tofanelli said he will also be attending the Mobile Workshop.

- c. *Designate voting delegate and alternate to represent and vote on behalf of LAFCo at the Calafco Annual Conference.*

Commissioner Moncado nominated Chair Paque to be a voting delegate, and Commissioner Tofanelli nominated Commissioner Tyrrell. Nominations passed 6 yes, 0 no, 1 absent.

- d. *Authorize the expenditure of funds to attend the Calafco Annual Conference.*

Executive Officer Benoit explained that this has already been done in the budget.

- e. *Calafco Achievement Awards Nominations.*

Executive Officer Benoit explained that there are various awards Calafco gives each year, but that he cannot think of anything in particular that Calaveras LAFCo should nominate for this year. Commissioners Tofanelli and Callaway suggested nominating Chair Paque for a Lifetime Achievement Award due to all her years of service with both Calaveras LAFCo and Calafco.

Commissioner Callaway nominated Chair Paque for a Lifetime Achievement Award, seconded by Commissioner Tofanelli. Nomination passed 6 yes, 0 no, 1 absent.

9. Executive Officer's Report:

- a. *Special District Alternate Recruitment.*

Executive Officer Benoit reported that he sent out ballots, but did not receive enough votes. He will therefore have to send out additional ballots. He stated that there is a candidate from Ebbots Pass and a candidate from the healthcare district who are running.

- b. *Bylaws update.*

Executive Officer Benoit commented that the bylaws have not been updated in decades and should be. He will prepare a workshop for a future Commission meeting.

- c. *UPUD MSR.*

Executive Officer Benoit stated that this is the last water district MSR that must be completed. He has a draft MSR prepared which he will send to the district to review,

and stated he will also meet with the district.

10. Commissioner Reports:

There were no Commissioner reports.

11. Adjournment:

Meeting was adjourned at 6:42 p.m. The next regular meeting will be Monday, September 19, 2022, at 6:00 p.m. in San Andreas.

Minutes submitted by Nancy Mees.

DATED:

APPROVED:

Anita Paque, Chair,
Calaveras Local Agency Formation