

# Calaveras Local Agency Formation Commission

## Regular Meeting Agenda

**MONDAY – February 22, 2016 – 6:00 p.m.**  
at the

---

**Calaveras County Board of Supervisors Chambers  
County Administrative Center  
San Andreas**

---

### **6:00 PM Regular LAFCo Meeting Items:**

#### **1. Call to Order/Pledge of Allegiance/Roll Call**

##### Commissioners

Anita Paque, Chair, Public Member

Bert Sobon, City Member

Amanda Folendorf, City Member

Cliff Edson, County Member

*Michael* Oliveira, County Member

Tony Tyrrell, Vice Chair, Special District Member

John Lavaroni, Special District Member

Vacant, Public Member Alt.

Debbie Ponte, County Member Alt.

Scott Behiel, City Member Alt.

Don Young, Special Dist. Member Alt.

##### *Staff:*

John Benoit, Executive Officer

Karon Knuist, LAFCO Clerk

Michael Colantuono, LAFCO Counsel

#### **2. Approval of Agenda (Deletions/Additions)**

#### **3. Selection of a public member alternate to serve a four-year term ending in May 2019 –**

*a) Discuss with Public Member Alternate applicants and select a Public Member Alternate.*

#### **4. Consider minutes of January 25, 2016**

*a. Approve January 25, 2016 Minutes*

**5. Consent Agenda:**

- a. *Review and Authorize Claims for January 26, 2016*

**6. Review letter regarding the Draft Land Use Element and Resource Production Element to the Calaveras County General Plan.**

- a. *Review and authorize Chair to sign letter.*

**7. Review MSR and SOI Status and set work program for FY 2016-2017 initiating Service Reviews and Sphere Studies.**

- a. *Discuss and set work program for FY 2016-2017*

**8. Executive Officer's report**

- a) *County General Plan – Other Elements*
- b) *Special District Members terms expire May 2016*
- c) *Resource Conservation District status*
- d) *700 forms are due April 1st [www.fppc.ca.gov](http://www.fppc.ca.gov)*

**9. Commissioners Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

**10. Public Comment**

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

**11. Adjourn to next regular meeting of March 21, 2016**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

**Public Comment**

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

#### Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

#### Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

#### Accessibility

The location of this meeting is wheelchair-accessible.

#### Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: [www.calaveraslafco.org](http://www.calaveraslafco.org)

Email LAFCO at: [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net)

## Calaveras LAFCo

**Memorandum**  
February 22, 2016

**TO:** LAFCo Commissioners  
**FROM:** John Benoit, Executive Officer  
**RE:** Public Member Alternate Recruitment

Attached please find a letter of interest for the LAFCo Public Member Alternate recruitment from the following individuals: Roark T. Weber, Jack P. Lynch and George C. Fry, Jr. Two of the Five who originally applied for this position have withdrawn and their letters of interest are not included.

To select a Public Member Alternate, a member representing the City and the County must each vote to select. Since only four members are entitled to vote (Two City Members and Two County Members), Three of those members are required to vote for the selection of the Public Member Alternate.

Also please find a list of sample questions should you decide to use them.

**Recommendation:**

Select a Public Member Alternate for a term expiring in May 2019.

JOHN ("JACK") P. LYNCH, JR.  
600 SELKIRK RANCH ROAD  
ANGELS CAMP, CA 95222  
209.736-2349  
[jackplynch@comcast.net](mailto:jackplynch@comcast.net)

June 19, 2015

John Benoit, Executive Officer  
Calaveras County LAFCO Agency  
P.O. Box 2694  
Granite Bay, CA 95746

Subject: Letter of Interest – Calaveras LAFCO  
Public Member Alternate

I am applying for the open position of LAFCO Public Member Alternate to serve from 2015 to May 2019.

I am a retired business executive with 45 years of industrial experience in metals manufacturing. From 2007 to 2014, I was elected and served for two terms (8 years) on the Angels Camp City Council in positions of Council Member, Vice Mayor, and Mayor. During that time, I also was on Calaveras LAFCO for 6 years, Calaveras County of Governments (CCOG), and the Utica Water and Power Authority (UWPA). With LAFCO and each of the other Public organizations, I attended their meetings regularly and actively participated in all deliberations.

At LAFCO, I gained knowledge and experience with its Policies, Standards, and Procedures. I have learned of its responsibility for County wide orderly growth, the setting of logical agency boundaries, evaluation of government services through its review of agency Municipal Services, and the preservation of agricultural and open spaces.

If selected, I would bring an open and impartial view toward the business and issues before LAFCO. With my prior LAFCO experience, I could be an effective Alternate Public Member to serve on the LAFCO Board as needed.

  
Jack Lynch

GEORGE C. FRY, JR.  
1330 CALAVERITAS ROAD 96  
SAN ANDREAS, CA. 95249  
BEEPBEEROADRNNR@AOL.COM  
209-743-6339

April 22, 2015

Calaveras County LAFCO  
c/o John Benoit  
Executive Officer  
P.O. Box 2694  
Granite Bay, Ca. 95746

Mr. Benoit,

I am very interested in an appointment to for the public member or the public member alternate commissioner. I have lived in Calaveras County for 37 years.

I began working in the Calaveras County Land Use Planning Department in December 1977 as a Planner Trainee and progressed from that position to Planner I, Planner II and Planner III. During the time of my employment in the Planning department the Planning Director was responsible for all LAFCO activities within the jurisdiction of the County of Calaveras. In 2001 the State Legislature changed the rules and LAFCO no longer was the responsibility of the Calaveras County Planning Director. During the time the preparation (reports) for LAFCO meetings the Planning Director and I on several occasions prepared reports that were presented to the LAFCO Commission with findings and recommendations. Having been a part of that process for several years I fully understand how LAFCO process works under the original law establish in 1963.

In 1980 Planning Director Dave Porter, Planner II Brent Harrington and I, Planner I updated the Calaveras County General Plan and the County Zoning Ordinance.

I have a Bachelor of Science Degree in Sociology from the University of Guam. Additionally, in 1982 I enrolled in the UC Graduated Extension Program in "Urban and Rural Land Use Planning" at UC Berkeley attending classes on the campus on Tuesday evenings and all day Saturday for 2 years to receive a Graduate Certificate for working professionals.

I look forward to sharing my professional experiences with the Commissioners in the interview process on May 18, 2015.

Sincerely,

  
George C. Fry Jr.

**WEBER**  
Post Office Box 906  
San Andreas, CA 95249  
(209) 754-4846

December 21, 2015

Calaveras County LAFCO  
P.O. Box 2694  
Granite Bay, CA 95746

ATTN: John Benoit, Executive Director

Please accept this letter in application for the "At Large Alternate" position on Calaveras County's LAFCO. At this time I serve on two boards: San Andreas Cemetery District and Mt. Ranch Subdivision Community Services District and I understand, if appointed to LAFCO resignation from these boards would be required.

The education, qualifications and experience that support an appointment include over 45 years of past service for public agencies as follows:

BS, Civil Engineering  
MS, Public Administration  
RCE, State of California  
City of Chico  
City of Anderson  
Calaveras County

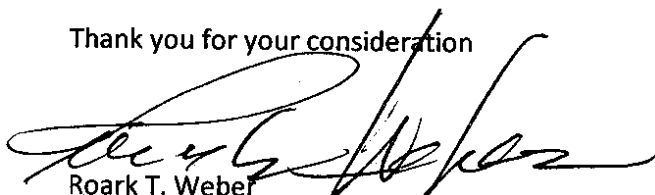
City of Angels Camp  
UPUD, Murphys, CA  
City of Amador City  
City of Sutter Creek  
City of Jackson  
City of Lone  
City of Plymouth

Planning Commissioner  
City Engineer and Planner  
Director of Public Works  
Chief Building Official  
City Engineer\*  
District Engineer\*  
City Engineer, Planner\*  
City Engineer\*  
City Engineer\*  
City Engineer\*  
City Engineer\*

\*Contract service provider through Weber, Ghio and Associates, Inc.

I am now retired, a resident of the San Andreas community, and have some knowledge of most special districts in our county.

Thank you for your consideration

  
Roark T. Weber

## Public Member Suggested Questions

1. Please tell the Commission about yourself and why you are interested in serving on Calaveras LAFCO?
2. How do your experiences relate to serving as a member of the Commission?
3. How do you believe you can uniquely contribute to LAFCO as a public member?
4. Do you have any concerns or limitations about being able to attend meetings and serve on LAFCO?
5. Other Questions about their letter of interest?
6. This position will require you to file an annual statement of economic interests with LAFCO staff that publicly discloses your property (other than your primary residence), sources of income, gifts, etc. from people who live, work or own property in Calaveras County. Will this be a problem for you?
7. The conflict of interest laws will require you to abstain from decisions of LAFCO that affect your finances, your employer, businesses in which you have an interest, people who have loaned you money, etc. Do you have any financial interests in development in the County or otherwise that may be a frequent source of conflicts of interest if you serve on LAFCO?



8. As the public member, you will have a unique role in that you will not represent a city, the county, or a special district. Although all of us are asked to look to the County as a whole, you will be especially looked to be an honest broker among local governments, which can have competing interests. What experience do you bring that will help you serve in this role? Are you comfortable with this role?
9. LAFCO meets monthly on the third Monday at 6:00 pm and our meetings last from 1 to several hours. We occasionally have special meetings. Can you make yourself regularly available for these meetings and do you have the time to review an hour or so of reading material before each meeting?
10. Do you have any questions?

# Calaveras Local Agency Formation Commission

## Regular Meeting Minutes - Monday January 25, 2016

1. **Call to Order/Pledge of Allegiance/Roll Call** – Order was called by Chair Paque at 6:00pm on Monday January 25, 2016 in the Calaveras County Board of Supervisors Chambers, County Administrative Center, San Andreas California.

### Commissioners Present

Anita Paque, Chair, Public Member

Amanda Folendorf, City Member

Bert Sobon, City Member

Cliff Edson, County Member

Michael Oliveira, County Member

Tony Tyrell, Vice Chair, Special Dist. Member

### Commissioners Absent

John Lavaroni, Special District Member

### Staff Present

John Benoit, Executive Officer

Karon Knuist, LAFCO Clerk

### Others Present

Sign Interpreters

Jennifer Stevenson, Policy Consulting Associates

2. **Approval of Agenda: MOTION** by Commissioner Sobon to approve the Agenda as presented, second by Commissioner Oliveira. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.
3. **Interview and select a Public Member Alternate for a 4-year term ending in May 2019.** Executive Officer Benoit advertised the position in 3 local papers and received one response. Item is continued to a future meeting.

**Public Comment:** No Public Comment.

4. **Approval of the Minutes from the November 16, 2015 LAFCo meeting.** Chair Paque points out a correction on item #9, she only reported on the meetings, she did not attend them. **MOTION** by Commissioner Sobon to approve the Minutes as corrected, second by Commissioner Tyrell. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.
5. **Consent Agenda: Review and Authorize Claims for November and December 2015.** **MOTION** by Commissioner Oliveira to approve Claims for November and December 2015, second by Commissioner Tyrell. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.

6. **Resolution finding insufficient protest and approving in whole, without amendment, formation of the Calaveras Resource Conservation District and adoption of Resolution 2016-0001.** MOTION by Commissioner Edson to adopt Resolution 2016-0001, forming the Calaveras Resource Conservation District. The second was made by Commissioner Tyrell. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.
7. **Public Hearing regarding the Service Review for County Service Road Services throughout Calaveras County and a Sphere of Influence update for the following County Service Areas located throughout Calaveras County.**

- Rancho Calaveras CSA No. 1
- Bar XX CSA No. 2
- Diamond XX CSA No. 4
- Spring Hills CSA No. 8
- Golden Hills CSA No. 12
- Campo Seco Estates CSA No. 5
- Forest Meadow CSA No. 7
- El Rancho Loma Sera CSA No. 10

- a. **Receive Executive Officer's Report:** The recommendation by Executive Officer Benoit was to keep all active CSAs the same and dissolve the 3 CSAs - Campo Seco Estates CSA No. 5, Forest Meadow CSA No. 7, and El Rancho Loma Sera CSA No. 10 – because they have no Spheres of Influence and haven't for many years.

Jennifer Stevenson from Policy Consulting Associates gave a presentation to clarify some of the items that were presented at the November LAFCo meeting.

- b. **Consider Resolution 2016-0002 adopting a Service Area Review for County Service Areas providing road services throughout Calaveras County.**

**Public Comment:** Mike Osgood, Bob Toynbee, Jane Kennedy, Jaen Beaufort, Bob Leitzell, Jerry Mascaro, Diane Fischer, and George Fry all addressed the Commissioners regarding this matter. Public Comment was closed.

MOTION by Commissioner Tyrell to pass Resolution 2016-0002 adopting a Service Area Review for County Service Areas providing road services throughout Calaveras County, second by Commissioner Sobon.

Chair Paque call for a Roll Call vote: Amanda Folendorf - Aye; Bert Sobon - Aye, Cliff Edson – Aye, John Lavaroni – Absent, Michael Oliveira – Aye, Anita Paque – Aye, Tony Tyrell – Aye. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.

- c. **Consider Resolution 2016-0003 adopting a Sphere of Influence update for County Service Areas providing road services throughout Calaveras County.**

**Public Comment:** No public comments.

**MOTION** by Commissioner Tyrell to adopt to pass Resolution 2016-0003 adopting a Sphere of Influence update for County Service Areas providing road services throughout Calaveras County, second by Commissioner Edson.

Chair Paque call for a Roll Call vote: Amanda Folendorf - Aye; Bert Sobon - Aye, Cliff Edson – Aye, John Lavaroni – Absent, Michael Oliveira – Aye, Anita Paque – Aye, Tony Tyrell – Aye. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.

#### **OTHER ITEMS:**

8. **Review Proposed Calaveras County Land Use Element and provide direction to Staff to write a letter for Commission Consideration for the next available LAFCo meeting.** Staff was directed to write a letter to the Planning Commission for review at the next LAFCo meeting.
9. **Authorize Staff to attend the Calafco Annual Staff Workshop in Los Angeles March 30 – April 1, 2016.** **MOTION** by Commissioner Tyrell authorize Staff to attend the Calafco Annual Staff Workshop in Los Angeles March 30 – April 1, 2016 dividing expenses between all LAFCOs that are served by Executive Officer Benoit. The second was made by Commissioner Edson. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.
10. **Adopt regular meeting schedule for 2016.** **MOTION** by Commissioner Edson to adopt regular meeting schedule for 2016 as presented, second by Commissioner Tyrell. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.
11. **Executive Officer's Report:**
  - a. **County General Plan – Other Elements:** The Commission will review each section of the County General Plan over the course of the next few months.
  - b. **Public Member Alternate Recruitment:** All applications will be reviewed at the February or March meeting.
  - c. **Special District Member terms expire May 2016:** Executive Officer Benoit will advertise the 3 positions for Special District Members and Alternate. He will also directly contact the County's Special Districts to encourage candidates to apply for

the positions opening in May 2016.

- d. **700 forms are due April 1, 2016:** Executive Officer Benoit reminded the Commissioners that their 700 forms need to be completed and turned in by April 1, 2016.

**12. Commissioners Reports:**

Commissioner Edson thanked the Commission for approving the formation of the Resource Conservation District and requested that Chair Paque sign the paper so that it could be submitted to the County.

Chair Paque reported some issues that are being brought up at CALAFCo level. There are bills passing state legislature that are starting to diminish the authority of the state LAFCOs. The State Water Resource Board is looking into a bill that will give them authority to approve or deny whether or not a new water district can be formed. Their thinking is that small water districts with less than 15 connections should not exist because they are unstable. In rural areas sometimes there are not adjacent water districts. Some urban counties have the same problem. Sometime it makes sense to keep local control.

**10. Public Comment:** No public comments

- 11. Adjournment:** Meeting was adjourned at 7:59p.m. The next scheduled LAFCo meeting will be held Monday February 22, 2016.

Minutes submitted by Karon Knuist.

**DATED:**

\_\_\_\_\_

**APPROVED:**

\_\_\_\_\_

---

Anita Paque, Chair or, Tony Tyrell, Vice Chair  
Calaveras Local Agency Formation

ITEM #5

# CALAVERAS LAFCO

## LAFCO CLAIM AUTHORIZATION FORM

for

January 2016

Authorize payment of the following claims:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
<b>FY 2015-2016 Expenses:</b>		
Feb 1, 2016	Staff SVCS & CSA MSR – January 2016	\$ 6,618.79
Jan 25, 2016	Comm Payroll Jan 25, 2016	\$ 300.00
Feb 2, 2016	Angels Camp 2 <sup>nd</sup> Qtr financials #0175	\$ 900.00
TOTAL Jan 2016		\$ 7,818.79

DATED: Feb 22, 2016

APPROVED: Feb 22, 2016

\_\_\_\_\_  
Anita Paque, Chair or, Tony Tyrrell, Vice-Chair  
Calaveras Local Agency Formation Commission

Attest:

\_\_\_\_\_  
John Benoit  
Executive Officer

2/11/16

2/11/16



## CALAVERAS LAFCO

February 22, 2016

Mr. Peter Maurer, Planning Director  
c/o Calaveras County Planning Department  
891 Mountain Ranch Road  
San Andreas, CA 95249

Re: General Plan Comments: Land Use and Resource Production Element

Dear Mr. Maurer:

The LAFCo Commission is writing you regarding the Draft Calaveras County General Plan Land Use Element (November 5, 2015 version) and the Resource Production Elements (December 17, 2015 version). It is our understanding these two elements have been approved by the Planning Commission and are now being recommended to the Board of Supervisors.

The County General Plan contains several "Encourages" and "Shalls" as well as several phrases such as "shall encourage", "shall require", "shall maintain", "shall prevent", "shall actively support", "shall continue", "shall coordinate", "should be considered", "should contain". The Board of Supervisors needs to be aware of these phrases to ensure interpretation of the general plan policies is what the Board actually intends. The Board should be aware of unintended consequences that could result from ambiguity resulting from the use of such phrases.

### **Land Use Element**

A new policy should be added **under Permitting procedures and regulations** as follows: *"The County shall continue to ensure that its permitting procedures and regulations are consistent and efficient and internally constant within and between county departments and agencies".*

The Board of Supervisors should consider adding a new policy regarding **Spheres of Influence and the City of Angels Camp**

*"Within the Sphere of Influence (as defined in Gov. Code. Section 56076) of the City of Angels Camp, any development proposals and entitlements shall first be referred to the City for possible annexation and development within the City.*

***Related to Policy LU 1.2*** regarding the policy supporting growth in and around existing communities the County should consider the establishment of **Community Growth Boundaries (urban development areas)**: The County could consider the establishment of Community Growth Boundaries or urban development areas and

shall limit urban development to the areas within designated Community Growth Boundaries provided public facilities and services are available. In addition urban development in other areas served by special existing service districts having demonstrated capacity to sustain growth may be allowed. A definition of "urban development" is needed somewhere in the plan.

Community Development boundaries are not necessarily the same boundaries as LAFCo's Spheres of Influence, and do not necessarily need to be. LAFCo's Sphere of Influence could contain watershed areas where development is not contemplated. Among the purposes of a Sphere of Influence is the ability for both a Special District and LAFCo to provide input with respect any development proposals within its boundaries and to protect watershed areas, while development is not contemplated. Of concern is that size of a Community Development Area does not relate to the ability of a service districts to provide services.

Regarding the expansion of community growth boundaries or areas where urban development is consistent with the County General Plan. If significant constraints to development occur or can be demonstrated within an established Community Growth Boundary (or urban development area), the boundary may be considered for expansion provided the following criteria are met:

85 percent of the developable land within the Boundary is substantially developed, or it can be demonstrated that remaining vacant or underutilized land is unavailable for development despite reasonable efforts to obtain said land. New area(s) proposed to be included within the Boundary is served by public water and sewer or is able to be annexed into an applicable District boundary, and is supported by the sewer and/or water district because of capacity and funding to provide service. Expansion of a Community Growth Boundary shall require approval of a general plan amendment application.

With these suggestions, a policy could read as follows:

*"If significant constraints to development occur or can be demonstrated within an existing Community Growth Boundary or special service district boundary (including an independent Special District or a County Service Area), where the Boundary may be considered for expansion provided the following criteria are met:*

- a. 85 percent of the developable land within the Boundary is substantially developed, or it can be demonstrated that remaining vacant or underutilized land is unavailable for development despite reasonable efforts to obtain said land.*
- b. New area(s) proposed to be included within the Boundary is served by public water and sewer or can be annexed into an applicable District boundary, and is supported by the sewer and/or water district because of capacity and funding to provide service.*
- c. Expansion of a Community Growth Boundary or special district service boundary shall require approval of a general plan amendment application any amendment shall be consistent with all the policies contained in this general plan"*

Policy LU 3.4 uses the words “shall be encouraged” as to where water or sewer will be required. Implementation measure IM LU – 3.C “Coordination with Special Districts and Agencies” requires a coordinated effort. Will the County have an implementation ordinance such as in its zoning to determine minimum lot sizes where water and sewer will be required? Of concern is should the county not require water and sewer in urban development areas, it may not be feasible for the appropriate service district to provide water and (or) wastewater services to adjacent parcels. We suggest LAFCo and the City of Angels Camp be specifically mentioned in Implementation Policy IM LU -3.C. Coordination with LAFCo and Special Districts needs to be required for development proposals within or adjacent to the Sphere of Influence of a service provider and coordination with the City of Angels Camp needs to be provided for any development proposals within and adjacent to its Sphere of Influence.

LU 3.5 regarding “Adequate Infrastructure” to determine what “Adequate Infrastructure” is coordination, **referral and input** from the appropriate service provider is essential language included in Implementation Measure LU-3C.

LU 6.3 In addition to the City of Angels Camp this policy needs to include **LAFCo** as an agency to be consulted and referred to with respect to the effective provision of infrastructure and services within **and adjacent** to service district (or City) spheres of Influence. Language needs to be added “as follows regarding the City as follows.....**within and adjacent to the City of Angels Camp Sphere of Influence.**

### **Resource Conservation Element**

LAFCO applauds the County’s commitment to protecting agriculture and agricultural land. We respectfully suggest the General Plan could more effectively do so by establishing a goal to promptly adopt criteria to identify the location, extent and design of required agricultural buffers. We suggest that an ordinance or other mechanism be adopted to ensure intended implementation of adaptive agricultural buffers and that these requirements be enforceable and not mere “guidelines”. LAFCO would like to assist the County in the establishment of buffer criteria to be implemented by the County and respectfully requests notice of those proposals and an opportunity to comment on them. The County should consider the following:

1. Add a Policy: “Work with the Local Agency Formation Commission (LAFCo) on issues of mutual concern including the conversion of agricultural land”
2. Regarding the implementation measures IM RP -1A through RP-1F consider adding the following language to be more specific regarding the measures the county will undertake to address the conversion of agricultural lands to other uses and the buffering of agricultural lands from incompatible uses.

- a. *Require a 300 to 500 foot buffer (on lands within the development project) from the boundary of an adjacent agricultural use. When the buffer is not feasible, require an easement as suggested in (c) below.*
  - b. *Require a combination of a lesser buffer, tall masonry fencing and tree planting along the boundary to mitigate impacts of noise, dust, trespass, and pesticide/herbicide overspray. Such a proposal must be supported by the Farm Bureau, County Agricultural Commissioner or other recognized authority as adequate to mitigate impacts.*
  - c. *Require agricultural land mitigation agreements through the purchase of agricultural easements with a 1 to 2-acre conversion ratio on lands having equal agricultural value and risk of conversion as the lands proposed to be converted from agricultural to urban uses.*
3. The County could consider a trigger mechanism or threshold to know when an agricultural conversion mitigation program is needed? i.e. the following: "If agricultural land conversion rates increase significantly, the Board of Supervisors shall consider the adoption of a farmland conversion mitigation program".
  4. The County is in the process of forming a Resource Conservation District. It would be helpful to both the County and the RCD (once formed) to have a General Plan policy statement regarding cooperation and participation in the efforts of the RCD regarding the use and conservation of the County's natural resources.
  5. We noticed there is no discussion of water resources in the Resource Production Element. We assume water resources will be addressed in another element of the General Plan.

Please involve LAFCo in the CEQA process for the County's General Plan update. Please provide LAFCo with all the CEQA required notices so LAFCo could use the County's adopted Environmental Document (EIR) and Statement of Overriding Determinations as a responsible agency.

On behalf of the Local Agency Formation Commission we thank you for the opportunity to provide these preliminary comments on the draft. If LAFCo can provide further advice or assistance on any of these points, please do not hesitate to contact John Benoit, LAFCo Executive Officer at (209) 754-6511 or by email at [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net).

Sincerely,

Anita Paque  
Chair, Calaveras LAFCo

# Service Review and Sphere of Influence Status Report

Name of Agency	Date Service Review Adopted	Date Sphere of Influence Adopted	
<b>CEMETERY DISTRICTS:</b>			
<i>Altaville Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>Copperopolis Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>Mokelumne Hill Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>Murphys Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>Rail Road Flat Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>San Andreas Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>Vallecito Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<i>West Point Cemetery District</i>	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005	
<b>COMMUNITY SERVICES DISTRICTS:</b>			
<i>Circle XX Community Services District</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Saddle Creek CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Copper Cove Rocky Road CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Appaloosa Road CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Mountain Ranch CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Three Cent Flat CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Lynn Park Acres CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<i>Middle River CSD</i>	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006	Pending Update
<b>COUNTY SERVICE AREAS:</b>			
<i>Rancho Calaveras CSA #1</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>Bar XX CSA #2</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>Diamond XX CSA #4</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>Springs Hills CSA #8</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>Golden Hills CSA #12</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>Campo Seco Estates CSA #5</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>Forest Meadows CSA #7</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<i>El Rancho Loma Sera CSA #10</i>	Resolution 2016-02 1/25/2016	Resolution 2016-03 1/25/2016	
<b>HEALTH CARE DISTRICT:</b>			
<i>Mark Twain Health Care District</i>	Resolution 2005-09 8/15/05	Resolution 2005-10 8/15/05	
<b>VETERANS MEMORIAL DISTRICTS:</b>			
<i>Angels Camp Veterans Memorial District</i>	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005	
<i>Ebbetts Pass Veterans Memorial District</i>	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005	
<i>Jenny Lind Veterans Memorial District</i>	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005	
<i>Mokelumne Hill Veterans Memorial District</i>	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005	
<i>San Andreas Veterans Memorial District</i>	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005	
<i>West Point Veterans Memorial District</i>	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005	

**PARK DISTRICTS:**

*San Andreas Recreation and Park District*

Resolution 2005-15 11/21/2005 Resolution 2005-16 11/21/2005

**WATER and SEWER DISTRICTS:**

*Union Public Utility District*

Resolution 2012-0004 6.18.12 water: Dec 15, 2003 Reso 03-05

*Calaveras County Water District*

Resolution 2012-0002 5.21.2012 Sewer: 1/25/2005 WW Reso 2005-01

*Calaveras Public Utility District*

Resolution 2012-0002 5.21.2012 Resolution 2013-0011 Dec 16, 2013

*Valley Springs PUD*

Resolution 2012-0002 5.21.2012 1/25/2005 WW Reso 2005-01

*Wallace CSD*

Resolution 2012-0002 5.21.2012 Resolution 2012-05 July 16, 2012

*San Andreas Sanitary District*

Resolution 2012-0002 5.21.2012 Resolution 2013-01 4/15/13

*Murphys Sanitary District*

Resolution 2012-0002 5.21.2012 Resolution 2013-02 4/15/13

*Mokelumne Hill Sanitary District*

Resolution 2012-0002 5.21.2012 1/25/2005 WW Reso 2005-01 and Resolution 2014-0005 (Dec 15, 2014)

**FIRE PROTECTION DISTRICTS:**

*Altaville Melones FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*Central Calaveras FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*Copperopolis FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*Ebbetts Pass FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*Foothill Fire FPD*

Resolution 2013-005 June 17, 2013 Calav Consolid 1.27.14 Res 14-01

*Jenny Lind FPD*

Resolution 2013-005 June 17, 2013 Calav Consolid 1.27.14 Res 14-01

*Murphys FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*San Andreas FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*Westpoint FPD*

Resolution 2013-005 June 17, 2013 Resolution 2014-01 April 21, 2014

*Mokelumne Hill FPD*

Resolution 2014-002 Jan 27, 2014 Resolution 2014-01 April 21, 2014

**STREET LIGHTING DISTRICTS:**

*Arnold Lighting District*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*Murphys Lighting District*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*San Andreas Lighting District*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*Mokelumne Hill Lighting District*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*Valley Springs Lighting District*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*West Point Lighting District*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*Sunrise Point Lighting CSA*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*Wallace CSD (Lighting)*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

*Saddle Creek CSD (Lighting)*

Resolution 2005-04 June 20, 2005 Resolution 2005-05 June 20, 2005

**CITY OF ANGELS CAMP**

Resolution 2009-10 12/21/2009 Resolution 2011-0006 Dec 19, 2011

**\*\*\*SPECIAL DISTRICT TRAINING**

**14-Mar-08**

SOI Pending

water: Dec 15, 2003 Reso 03-05 and Resolution 2014-0004 ( Water and WW 9.15.2014)

**CALAVERAS LOCAL AGENCY FORMATION COMMISSION**

**DATE:** February 2, 2016

**TO:** Members of the Special District Board of Directors

**FROM:** John Benoit, LAFCO Executive Officer

**SUBJECT:** Nomination Ballot for Independent Special District Members and Alternate to fill Independent Special District seats on LAFCO

Calaveras LAFCO is in the process of seeking two sitting Independent Special District Board of Director Members to serve on LAFCO (two regular LAFCO members and one Alternate LAFCO member) to represent Independent Special Districts as members of the Calaveras Local Agency Formation Commission. These members will serve four-year terms ending in May 2020.

The Calaveras Local Agency Formation Commission is calling for nominations to seat two Regular Independent Special District Commissioners and one Alternate Independent Special District Commissioner to serve on the Local Agency Formation Commission.

**LAFCO is requesting all nominations be received by LAFCO prior to 5:00 PM Friday, April 1<sup>st</sup>, 2016.**

Not all Independent Special District Boards of Directors will desire or are in any way required to file nominations with LAFCO. Nominations can only be made by formal motion and vote of the Board of Directors.

Independent Special District representatives on LAFCO may not be an employee of a special district, the City of Angels Camp or the County. This nomination is for sitting Special District Board of Director Members only. The independent Special District representatives and alternate representative must be able and available to regularly attend Commission meetings and (or) hearings. An Independent Special District member, as are all other Commissioners, is required to file an annual Statement of Economic Interest.

The LAFCO Commission normally meets the fourth Monday at 6:00 PM of every month. There is a meeting stipend of \$50.00 per meeting for both regular and alternate members. The alternate member is encouraged to participate in all LAFCO processes but may only vote when a regular member is not present or otherwise is unable to participate in a given action before LAFCO.

Upon conclusion of this nomination process, a ballot to elect the LAFCO representatives will be mailed to each Independent Special District. Each Independent Special District Board will have one vote. The nominees receiving the highest number of votes will be

seated as an Independent Special District's regular member representatives for this term and the nominee receiving the third highest number of votes will be appointed the Independent Special District alternate.

**The nomination period will close on Friday, April 1<sup>st</sup> 2016. Nomination Ballots must be received by 5:00 PM that day.** If your Board of Directors desires to nominate one of your sitting Board of Director members to serve on LAFCO, please submit the attached nomination ballot to John Benoit, Executive Officer, P.O. Box 2694 Granite Bay, CA 95746 or by fax at (916) 797-7631 or by email [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net) by April 1<sup>st</sup>, 2016. If you have any questions please call (209) 754-6511 or 707.592.7528.



**Calaveras Local Agency Formation Commission**  
**NOMINATION BALLOT FOR CALAVERAS LAFCO**  
**SPECIAL DISTRICT MEMBER**

NOTE: Nominations can only be made by Formal Motion and Vote of the Board of Directors

**Ballot for the Nomination** of an Independent Special District Member to become an Independent Special District Representative on the Local Agency Formation Commission (LAFCO).

The \_\_\_\_\_ District

nominates \_\_\_\_\_ to become a candidate for an Independent Special District representative and (or) alternate to serve on the Calaveras LAFCO Commission for a term ending May 2020.

*The nominee's contact information is as follows:*

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
**Signature:** Chair of the District Board of Directors

\_\_\_\_\_  
Date

Chair's Phone # \_\_\_\_\_

**Please return this nomination ballot to LAFCO prior to 5:00 P.M. Friday, April 1<sup>st</sup>, 2016 to:**

Calaveras LAFCO  
John Benoit, Executive Officer  
P.O. Box 2694  
Granite Bay, CA 95746

Or: Fax (916) 797-7631

Or: Email: johnbenoit@surewest.net



# CALAVERAS COUNTY

## CLERK OF THE BOARD OF SUPERVISORS

891 Mountain Ranch Road

San Andreas, California 95249

(209) 754-6370

FAX (209) 754-6316

To: County Agencies  
From: Diane Severud  
Date: February 5, 2016  
Re: 2016 Filing Notification  
Deadline: April 1, 2016

Last year, your agency adopted a revised Conflict of Interest Code designating an individual within your organization to act as the Filing Officer. The Filing Officer's duties include the following:

- \* Notify all Filers of the filing deadlines
- \* Receive all FPPC related forms
- \* Maintain a log of all filing information
- \* Send out Non-filer Notifications
- \* Keep all filed forms

The Board of Supervisors will continue to act as the Code Reviewing Body for all new and updated Conflict of Interest Codes, including the Biennial Update; however, your agency's filers will no longer be required to file their Statement of Economic Interests – Form 700s with the County. Your agency will be required to keep their own original filings and be required to produce them if requested by the public or the FPPC.

The FPPC offers free seminars on how to amend a Conflict of Interest Code and the duties of the Filing Officer. Information is also available on the FPPC's website at [www.fppc.ca.gov](http://www.fppc.ca.gov).

I am available for questions any time; you may call me at 209/754-6370 or contact me via email at [dseverud@co.calaveras.ca.us](mailto:dseverud@co.calaveras.ca.us).

enclosures