

Attachment #2
LAFCO Petition Template

SAMPLE PETITION OF APPLICATION

To: Calaveras Local Agency Formation Commission

The undersigned hereby apply for the initiation of proceedings before the Calaveras Local Agency Formation Commission pursuant to Part 3, Division 3, Title 5 of the California Government Code (commencing with Section 56000, Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000)

Petition is made for a proposal to:

- | | |
|--|----------------------------------|
| Annex to existing city | Incorporate a new city |
| Annex to a district | Dissolution or Disincorporation |
| Detach from an existing city | Consolidation of districts |
| Create a new district or county service area | Detach from an existing district |
| | Other |

OR

The undersigned do hereby request and petition that proceedings be taken for the _____ of/to said District(s) and territory hereinafter described pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 et seq. of the Government Code.

Petition (attached)

Resolution (attached)

Please complete the following: Failure to answer the questions and required attachments could delay the processing of your application.

1. The name(s) of the affected cities, counties and/or districts and action proposed to be initiated are as follows:
2. The reasons and justification for this proposal::
3. If proposal is for annexation or detachment, state whether the area is inhabited (12 or more registered voters) or uninhabited. Also describe the exterior boundaries. Include a map and geographic boundary description meeting the State Board of Equalization requirements of such territory.
4. Is this proposal consistent with the sphere of influence of the affected city and/or district(s)?

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5. The proposed _____ should be subject to the following terms and conditions:
6. Five (5) copies of each map and legal description and an electronic copy of the specific boundaries of the territory involved in this proposal are attached and made a part hereof, together with all other required forms.
7. Copies of the Executive Officer's Report, mailed notice of any hearing upon this proposal, and other communication regarding this proposal should be directed to:

Name _____ Phone No. _____ Email _____

Address _____

Name _____ Phone No. _____ Email _____

Address _____

Name _____ Phone No. _____ Email _____

Address _____

Respectfully Submitted,

Signature of Chief Petitioner

Printed Name of Chief Petitioner: _____

Documents Required: Number of copies and one separate (PDF or Word) electronic copy of all information included below:

- Completed Formal Application (2 copies)
- Petition (5 copies)
- Resolution (as applicable) (5 copies)
- Landowner's Consent (5 copies)
- Justification of the Proposal (5 copies)
- Initial Submittal: Boundary Description (2 copies original stamp)
- Initial submittal: Entire Boundary Map (5 copies)
- Initial Submittal: 8 ½ x 11 boundary map (5 copies)
- Environmental Documentation (15 copies)
- Agreement to Pay Form (5 copies)
- Title Report (1 copy)