

Local Agency Formation Commission (LAFCO) Agenda for a Regular Meeting

CALAVERAS LAFCO

Calaveras Local Agency Formation Commission

Regular Meeting Agenda

**THE CALAVERAS COUNTY BOARD OF SUPERVISOR'S ROOM
891 MOUNTAIN RANCH ROAD
SAN ANDREAS, CA**

Monday – January 27, 2025 – 6:00 p.m.

In person meeting: Required for all Commissioners.

The complete agenda, including backup materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Calaveras LAFCo website. Agenda materials are also available on the Calaveras LAFCO website at www.calaveraslafco.org

If members of the public wish to participate via Zoom you may do so.

Topic: Calaveras LAFCo

Time: Jan 27, 2025 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81259072734?pwd=k0gP82uP0Fn3DlShHwOO1GUgcBMfXN.1>

Meeting ID: 812 5907 2734

Passcode: 136072

One tap mobile

+16694449171,,81259072734#,,,,*136072# US

+16699006833,,81259072734#,,,,*136072# US (San Jose)

Meeting ID: 812 5907 2734

Passcode: 136072

Find your local number: <https://us02web.zoom.us/u/kdzbriXloa>

6:00 PM Regular LAFCo Meeting Items:

1. Roll Call and Pledge of Allegiance:

Commissioners

Alternate Commissioners

Kirk Smith, Special District Member
Isabel Moncada, City Member, Chair
, City Member
Amanda Folendorf, County Member
Gary Tofanelli, County Member, Vice-Chair
Tony Tyrrell, Special District Member
Anita Paque, Public Member

Ralph Copeland, Public Member Alt.
Michael Chimente, City Member Alt.
Jon Dashner, Special Dist. Member Alt.
Autumn Andahl, County Member Alt

Staff:

John Benoit, Executive Officer
Diane Severud, LAFCO Clerk
Michael Colantuono, LAFCO Counsel

2. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that were on the agenda, public comment was heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

3. Election of Chair and Vice-Chair for 2025

- a. *Election of Chair, City Member*
- b. *Election of Vice-Chair, County Member*

4. Consider minutes of November 18, 2024

- a. *Approve November 18, 2024 LAFCo Minutes*

5. Consent Agenda:

- a. *Review and Authorize Claims for November and December 2024*

6. **Correspondence:**

PUBLIC HEARING

7. **Municipal Service Review (MSR) and Sphere of Influence (SOI) HEARING regarding Street Lighting Districts and Public Agencies providing Street lighting services in Calaveras County including the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley CSD, Wallace CSD and the City of Angels Camp.**

- a. *Review Draft MSR and SOI report*
- b. *Consider Resolution 2025-0001 adopting a MSR for public Street Lighting services within Calaveras County including the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley CSD, Wallace CSD and the City of Angels Camp.*
- c. *Consider Resolution 2025-0002 adopting a Sphere of Influence for public Street Lighting services within Calaveras County including the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley CSD, Wallace CSD and the City of Angels Camp.*

8. **Commissioners Report**

9. **Appoint member to serve on the LAFCo Executive Officer Transition Committee as vacated by Jennifer Herndon whose term on the City Council has ended.**

- a. *Appoint member to serve on the Transition Committee*

10. **Executive Officer's Report**

- a. *Recruitment for Special District regular members for terms ending in May 2025. (Note: This does not include the Special District Alternate whose term ends in May 2026)*
- b. *Calafco issues*
- c. *Discussion regarding eminent retirement of Executive Officer discussion*
- d. *Schedule LAFCo 101 training for new commissioners, as necessary.*
- e. *Service Review (MSR) and Sphere of Influence for public Districts in Calaveras County. Workshop March 17, 2025*
- f. *Upcoming MSRs for Veterans Districts and City of Angels Camp*
- g. *700 forms due April 1st, 2025*

11. Commissioner Reports:

(This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters)

12. NEXT LAFCO MEETING will be: March 17, 2025

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: www.calaveraslafco.org

Email LAFCO at: j.benoit4@icloud.com

CALAVERAS COUNTY
LOCAL AGENCY FORMATION COMMISSION
MINUTES
November 18, 2024

Commissioners Present:

Isabel Moncada, City Member, Chair
Gary Tofanelli, County Member, Vice Chair
Jennifer Herndon, City Member
Tony Tyrrell, Special District Member
Kirk Smith, Special District Member
Anita Paque, Public Member
Jon Dashner, Special District Member Alternate
Ralph Copeland, Public Member Alternate

Commissioners Absent:

Amanda Folendorf, County Member
Jack Garamendi, County Member Alternate
Michael Chimente, City Member Alternate

Staff Present:

John Benoit, Executive Officer
Diane Severud, LAFCo Clerk

Chair Moncada opened the meeting at 6:02 PM

1. Roll Call and Pledge of Allegiance.

2. Public Comment.

Ralph Copeland regarding the Grand Jury Report on CCWD. He was informed by Mr. Benoit that LAFCo has no oversight of agencies. Mr. Copeland requested that LAFCo respond to the Grand Jury Report; however, Mr. Benoit replied that Grand Jury Reports are reviewed as part of an agency's Municipal Service Review (MSR). There was discussion regarding the content of the Grand Jury's Report is for the quality of water provided, not the complaint of the rates for water and sewer.

3. Approval of September 16, 2024 Minutes.

Motion: Tyrrell
Second: Tofanelli
Ayes: Moncada, Paque, Smith, Tofanelli, Tyrrell
Nays: None
Abstain: Herndon

THE MINUTES OF THE SEPTEMBER 16, 2024 MEETING WERE APPROVED.

4. Consent Agenda: Authorize Claims for September and October 2024.

Motion: Tyrrel

Second: Herndon

Ayes: Herndon, Moncada, Paque, Smith, Tofanelli, Tyrrell

Nays: None

Abstain: None

THE CONSENT AGENDA WAS APPROVED.

5. Correspondence: No correspondence was received.
6. Municipal Service Review (MSR) and Sphere of Influence (SOI) Workshop regarding Street Lighting Districts and Public Agencies providing Street lighting services in Calaveras County including the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley CSD, Wallace CSD and the City of Angels Camp.
 - a. Review Draft MSR and SOI report. Mr. Benoit informed the Commission that the Arnold, Mokelumne Hill, Murphys, San Andreas and Valley Springs Lighting Districts operate under the with oversight from the County Public Works Department; West Point, Sunrise Point, Wallace and Copper Valley Lighting Districts are self-governed and the City of Angels operates the Angels Camp Lighting District. There are no consolidations being recommended; however, the document is a great educational tool. Commissioner Smith recommends that districts with additional reserve funds be asked to look at areas where additional lighting would be beneficial.
 - b. A Public Hearing to take action on the Lighting District MSRs will be held at LAFCo's next regularly scheduled meeting, January 27, 2025.
7. CALAFCO Conference Review. Commissioner Tyrrel reported that it was a very good conference. Mr. Benoit reported that the best session of the Conference was the one he sat on the panel for, "What would you do?". Discussed a school district, a development and the potential formation of a new district. Commissioner Paque reported that she enjoyed the Mobile Workshop to Yosemite. Education included a share of services and resources.
8. Grant a time extension to March 2026 for completion of LAFCo Project 2024-0001 UPUD Glanville Annexation.

Motion: Herndon

Second: Tofanelli

Ayes: Herndon, Moncada, Paque, Smith, Tofanelli, Tyrrell

Nays: None

Abstain: None

THE TIMELINE EXTENSION TO MARCH 2026 WAS GRANTED FOR COMPLETION OF LAFCO PROJECT 2024-0001 UPUD GLANVILLE ANNEXATION.

9. Set Calaveras Regular Meeting Schedule for 2025.

Motion: Tyrrel

Second: Tofanelli

Ayes: Herndon, Moncada, Paque, Smith, Tofanelli, Tyrrell

Nayes: None

Abstain: None

THE 2025 REGULAR MEETING CALENDAR WAS APPROVED AS PRESENTED.

10. Commissioners Reports. Commissioner Herndon stated that this is her last meeting and she thanked the Commission for their teamwork during her tenure. Commissioner Tyrrell reported that his district gave out 261 vouchers of \$125 to veterans for food for the holidays.
11. Executive Officer' s report. Mr. Benoit reported that a request for annexation was received from CPUD and that an out-of-service area request to grant only agricultural water would be required. He reported that he and Ms. Severud met with the City of Angels regarding obtaining a Federal Tax ID # and an EDD #, so that LAFCo will be reported separately from the City. Also, the next MSR's to be done will be for the Cemetery Districts and then the Veterans Districts. Lastly, the City will be conducting interviews for the City Administrator position in the coming weeks.

Adjournment:

Motion: Paque

Second: Tyrrell

Ayes: Herndon, Moncada, Paque, Smith, Tofanelli, Tyrrell

Nayes: None

Abstain: None

CHAIR MONCADA ADJOURNED THE MEETING AT 6:45 PM.

NEXT LAFCO MEETING: January 27, 2025 - 6:00 PM in San Andreas.

DATE APPROVED:

Isabel Moncada, Chair

11815 #3

CALAVERAS LAFCO

LAFCO CLAIM AUTHORIZATION FORM

for

November and December 2024

Authorize payment of the following claims:

FY 2024-2025 Expenses

Nov 18, 2024	Commissioner Stipends	\$ 800.00
Dec 1, 2024	Staff Svcs Nov 2024	\$ 4,420.89
Dec 1, 2024	Staff Svcs Nov-Dec Cemetery MSR SOI	\$ 8,458.80
Jan 1, 2025	Dec 2024 Staff Svcs	\$ 4,770.40
Dec 31, .2025	CSDA Dues 2025	\$ 500.00
	TOTAL	\$ 18,949.29

DATED: Jan 27, 2025

APPROVED: Jan 27, 2025

Isabel Moncada, Chair or Gary Tofanelli, Vice-Chair
Calaveras Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Item	Account Number	Comm Stipends	Insurance	Communication	Memberships	GenOfficeExp	Postage	copies	MSR	SOI	Ex. OFF. Svcs	City Fin Charge	Lgt Notices
		62001	62050	62051	62052	62053	62054	62055	62057	62058	62059	62060	62061
Total Budgeted		\$ 6,600.00	\$ 2,919.00	\$ 800.00	\$ 2,386.40	\$ 350.00	\$ 500.00	\$ 1,500.00	\$ 25,000.00	\$ 20,000.00	\$ 72,000.00	\$ 3,600.00	\$ 500.00
Calafco dues 2024-2025			\$ (2,794.86)		\$ (1,837.00)								
SDRMA Insurance 2024-2025													
CALAFco Registration 2024 (6)		\$ (500.00)											
Payroll July 15, 2024				\$ (74.68)		\$ (155.88)					\$ (3,000.80)		
Staff Svcs July 2024				\$ (74.68)							\$ (2,819.60)		
Staff Svcs Aug 2024													
Streamline 24-25													
Payroll 9.16.2024		\$ (400.00)											
Staff Svcs September 2024				\$ (74.68)									
under payment Calafco claim													
Staff Svcs Oct 2024				\$ (82.00)	\$ (43.00)	\$ (79.98)							
Tony Tyrrell Conf Reimb 2024													
Kirk Smith Conf Reimb 2024													
Staff Svcs November 2024				\$ (122.00)		\$ (122.00)							
Payroll 11.18.2024		\$ (800.00)											
Staff Svcs December 2024 -05-003													
CSDA Dues ending Dec 2025				\$ (122.00)	\$ (500.00)								

TOTAL EXPENDED	\$ (1,700.00)	\$ (2,794.86)	\$ (550.04)	\$ (2,380.00)	\$ (357.86)	\$ -	\$ (107.00)	\$ (19,003.20)	\$ -	\$ (20,719.68)	\$ -	\$ -	\$ -
TOTAL REMAINING	\$ 4,900.00	\$ 124.14	\$ 249.96	\$ 6.40	\$ (7.86)	\$ 500.00	\$ 1,393.00	\$ 5,996.80	\$ 20,000.00	\$ 51,280.32	\$ 3,600.00	\$ 500.00	\$ 500.00

Resolution 2025-0001

of the

A Resolution of the Calaveras Local Agency Formation Commission approving a Municipal Street Lighting Service Review for Lighting Services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area. And adopting written determinations thereon

WHEREAS, California Government Code Section 56425 requires that the Local Agency Formation Commission ("LAFCO") adopt and periodically review Sphere of Influence Plans for all agencies in its jurisdiction; and,

WHEREAS, California Government Code Section 56430 requires that LAFCO conduct a review of the municipal services provided by and within an agency prior to updating or adopting its Sphere of Influence Plan; and,

WHEREAS, the Sphere of Influence Plan is the primary planning tool for LAFCO and defines the probable physical boundaries and service area of a local agency as determined by LAFCO; and,

WHEREAS, the Commission adopted guidelines for conducting Municipal Service Reviews (MSR) included in its adopted Policies, Standards and Procedures, which applies to this MSR for street lighting services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area; and,

WHEREAS, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission for the MSR, including approval of the report and adoption of the written determinations contained therein; and,

WHEREAS, the Commission hereby determines that the Service Review for lighting services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area and the written determinations contained therein will provide information for updating the Sphere of Influence for the Districts and City lighting areas, and is otherwise consistent with the purposes and responsibility of the Commission for planning the logical and orderly development and coordination of local governmental agencies so as to advantageously provide for the present and future needs of the county and its communities; and,

WHEREAS, the Commission has heard all interested parties desiring to be heard and has considered the report by the Executive Officer and all other relevant evidence and information presented at said hearing;

NOW, THEREFORE, the Calaveras Local Agency Formation Commission hereby resolves, orders and determines the following:

1. The Municipal Service Review for services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area attached hereto as Exhibit A, is approved and the written determinations presented in the Municipal Service Review report are hereby adopted.

2. LAFCO staff is further ordered to forward copies of this resolution containing the adopted Municipal Service Review to the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp.

3. Directs staff to commence work on a Sphere of Influence Update for the Street lighting districts and Lighting services provided by the City of Angels Camp in Calaveras County.

The foregoing resolution was duly passed by the Calaveras Local Agency Formation Commission at a regular meeting held on January 27, 2025 by the following roll call vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage this 27th day of January 2025.

Isabel Moncada, Chair or Gary Tofanelli, Vice Chair
Calaveras LAFCO

Attest:

John Benoit, Executive Officer
CALAVERAS LOCAL AGENCY FORMATION COMMISSION

Resolution 2025-0002

of the

Calaveras Local Agency Formation Commission approving a Sphere of Influence for Lighting Services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area and adopting written determinations thereon

WHEREAS, California Government Code Section 56425 requires that the Local Agency Formation Commission ("LAFCO") adopt and periodically review Sphere of Influence Plans for all agencies in its jurisdiction; and,

WHEREAS, California Government Code Section 56430 requires that LAFCO conduct a review of the municipal services provided by and within an agency prior to updating or adopting its Sphere of Influence Plan; and,

WHEREAS, the Sphere of Influence Plan is the primary planning tool for LAFCO and defines the probable physical boundaries and service area of a local agency as determined by LAFCO; and,

WHEREAS, the Commission adopted guidelines for conducting Spheres of Influence included in its Policies, Standards and Procedures, which apply to this Sphere Update for lighting services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area; and,

WHEREAS, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission for the MSR and on January 27, 2025 approved a MSR, including approval of the Street Lighting MSR report and adopted written determinations contained in Resolution 2025-0001; and,

WHEREAS, the Commission hereby determines that the Sphere of Influence for street lighting services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area is otherwise consistent with the purposes and responsibility of the Commission for planning the logical and orderly development and coordination of local governmental agencies so as to advantageously provide for the present and future needs of the county and its communities; and,

WHEREAS, the Commission has heard all interested parties desiring to be heard and has considered the report by the Executive Officer and all other relevant evidence and information presented at said hearing.

NOW, THEREFORE, the Calaveras Local Agency Formation Commission hereby resolves, orders and determines the following:

1. The Sphere of Influence for road services provided by the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area, attached hereto as Exhibit A, is approved and the written determinations presented in the Sphere of Influence report complies with Government Code Section 56000 *et. seq* are hereby adopted.
2. All street lighting Districts are to be given a coterminous sphere of influence.
3. That no significant protests have been received regarding the adoption of this Sphere of Influence update.
4. LAFCO staff is further ordered to forward copies of this resolution containing the adopted Municipal Service Review to the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley and Wallace CSD districts as well as the City of Angels Camp Street lighting area.

The foregoing resolution was duly passed by the Calaveras Local Agency Formation Commission at a regular meeting held on January 27, 2025 by the following roll call vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage this 27th day of January 2025.

Isabel Moncada, Chair or Gary Tofanelli, Vice Chair
Calaveras LAFCO

Attest:

John Benoit, Executive Officer
CALAVERAS LOCAL AGENCY FORMATION COMMISSION