CALAVERAS COUNTY

LOCAL AGENCY FORMATION COMMISSION

MINUTES

JULY 17, 2023

Commissioners Present:

Kirk Smith, Special District Member, Chair

Jennifer Herndon, City Member

Tony Tyrell, Special District Member

Jack Garamendi, County Member

Anita Paque, Public Member

Jon Dashner, Special District Member Alternate

Staff Present:

John Benoit, Executive Officer

Diane Severud, LAFCo Clerk

Public Present:

Jessica Self, General Manager, Union Public Utility District

Chair Smith opened the meeting at 6:02 PM

1. Public Comment.

There were no comments.

1. Approval of May 15, 2023 Minutes.

Motion: Tyrell

Second: Paque

Ayes: Smith, Herndon, Tyrell, Garamendi, Paque

Nayes: None

**THE MINUTES OF THE MAY 15, 2023 MEETING WERE APPROVED.**

1. Consent Agenda: Authorize Claims for May and June 2023.

Motion: Tyrell

Second: Herndon

Ayes: Smith, Herndon, Tyrell, Garamendi, Paque

Nayes: None

 **THE CONSENT AGENDA WAS APPROVED.**

1. Correspondence.

Mr. Benoit reported that a letter from SDRMA had been received regarding Liability Insurance

1. Workshop regarding the Municipal Service Review (MSR) and Sphere of Influence (SOI) for the Union Public Utility District (UPUD).

Mr. Benoit reported that the District has no adverse findings. They have a website and follow the Brown Act. He recommends the SOI remain the same as the existing boundaries. There is one small area to the North that should be included. Jessica Self, UPUD General Manager, responded that they will be working with the owners of the three parcels regarding annexation into the District. It was determined that the District has adequate capacity to serve the additional parcels. Fee updates were approved in December 2022 and Prop 218 requirements will be reviewed in the next year. Chair Smith directed that a public hearing be set for the September 18, 2023 meeting.

1. CaLAFCo Conference Matters – Selection of Voting Delegate and an Alternate Voting Delegate. Commissioner Paque volunteered to be the voting delegate and Commissioner Tyrell agreed to be the alternate.

Motion: Tyrell

Second: Herndon

Ayes: Smith, Herndon, Tyrell, Garamendi, Paque

Nayes: None

**COMMISSIONER PAQUE WAS ELECTED TO SERVE AS THE VOTING DELEGATE AND COMMISSIONER TYRELL AS THE ALTERNATE.**

1. Executive Officer’s Report. Mr. Benoit reported that the Resource Conservation District (RCD) MSR will be the next to be reviewed and the City of Angels will be upcoming, as well. Rebecca Callen commented via Zoom that no one is currently at the City that was there 10 years ago for the previous review.
2. Commissioner Reports.

Chair Smith may not be present at the next meeting and asked Alternate Commissioner Dashner to take his seat at that meeting.

Chair Smith adjourned the meeting at 6:22 PM.

Next Meeting: September 18, 2023 at 6:00 PM.