

CALAVERAS LAFCO

Calaveras Local Agency Formation Commission

Special Meeting Agenda

**THE CALAVERAS COUNTY BOARD OF SUPERVISOR'S ROOM
891 MOUNTAIN RANCH ROAD
SAN ANDREAS, CA**

Monday – March 17, 2025 – 4:30 p.m.

NOTE: SPECIAL MEETING TIME

In person meeting: Required for all Commissioners.

The complete agenda, including backup materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Calaveras LAFCo website. Agenda materials are also available on the Calaveras LAFCO website at www.calaveraslafco.org

If members of the public wish to participate via Zoom you may do so.

Topic: Calaveras LAFCo Special Meeting

Time: Mar 17, 2025 04:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82946662792?pwd=CmgRciHcdpoFYaB41g8IN9NmnOh4Ot.1>

Meeting ID: 829 4666 2792

Passcode: 465020

One tap mobile

+16694449171,,82946662792#,,,,*465020# US

+16699006833,,82946662792#,,,,*465020# US (San Jose)

4:30 PM Regular LAFCo Meeting Items:

1. Roll Call and Pledge of Allegiance:

Commissioners

Kirk Smith, Special District Member
Isabel Moncada, City Member, Chair
Scott Behiel, City Member
Amanda Folendorf, County Member
Gary Tofanelli, County Member, Vice-Chair
Tony Tyrrell, Special District Member
Anita Paque, Public Member

Alternate Commissioners

Ralph Copeland, Public Member Alt.
Michael Chimente, City Member Alt.
Jon Dashner, Special Dist. Member Alt.
Autumn Andahl, County Member Alt

Staff:

John Benoit, Executive Officer
Diane Severud, LAFCo Clerk
Michael Colantuono, LAFCo Counsel

2. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that were on the agenda, public comment was heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

Workshop:

3. LAFCO 101 – ALL ABOUT LAFCO WORKSHOP AND DISCUSSION

- a. *There will be a workshop and discussion regarding LAFCo in General called All About LAFCo*

4. Consider minutes of January 27, 2025

- a. *Approve January 27, 2025 LAFCo Minutes*

LAFCO Office Located at: P.O.² Box 2694 Granite Bay, CA 95746
Telephone: 707 592-7528

Email j.benoit4@icloud.com

5. **Consent Agenda:**
 - a. *Review and Authorize Claims for January and February 2025*
6. **Correspondence:**
7. **Cemetery District MSR and SOI Workshop**

Municipal Service Review (MSR) and Sphere of Influence (SOI) workshop regarding Cemetery Districts in Calaveras County including the Altaville Cemetery District, Copperopolis Cemetery District, Mokelumne Hill Cemetery District, Murphys Cemetery District, Rail Road Flat Cemetery District, San Andreas Cemetery District, Vallecito Cemetery District and the West Point Cemetery District

- a. *Review Draft MSR and SOI report*
- b. *Schedule Public Hearing for LAFCo's next regularly scheduled meeting: May 19, 2025*

PUBLIC HEARING - 6:00 PM ITEM: PROPOSED LAFCO 25-26 BUDGET

8. **6:00 Public hearing regarding the 2025-2026 proposed LAFCo Budget.**
 - a. Receive Executive Officer's Report
 - b. Conduct Hearing
 - c. Consider Resolution 2025-0003 adopting a proposed Budget for 2025-2026
9. **Appoint member to serve on the LAFCo Executive Officer Transition Committee as vacated by Jennifer Herndon whose term on the City Council has ended.**
 - a. *Appoint member to serve on the Transition Committee*
10. **How does Calaveras LAFCo compare with other LAFCo's?**
11. **Executive Officer's Report**
 - a. *Recruitment for Special District regular members for terms ending in May 2025. Nominations due Monday March 31st.*
 - b. *Calafco issues*
 - c. *Upcoming MSRs for Veterans Districts and City of Angels Camp*
 - d. *One application pending submittal in Rancho Calaveras*
 - e. *700 forms due April 1st, 2025*
 - f. *LAFCo, Indemnification agreements and SB 1209*

12. Commissioner Reports:

Calaveras LAFCO
March 17, 2025

(This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters)

13. NEXT LAFCO MEETING will be: May 19, 2025

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: www.calaveraslafco.org

Email LAFCO at: j.benoit4@icloud.com

CALAVERAS COUNTY
LOCAL AGENCY FORMATION COMMISSION
MINUTES
January 27, 2025

Commissioners Present:

- Isabel Moncada, City Member, Chair
- Gary Tofanelli, County Member, Vice Chair
- Amanda Folendorf, County Member
- Michael Chimente, City Member Alternate
- Tony Tyrrell, Special District Member
- Jon Dashner, Special District Member Alternate

Commissioners Absent:

- Autumn Andahl, County Member Alternate
- Kirk Smith, Special District Member
- Anita Paque, Public Member
- Ralph Copeland, Public Member Alternate

Staff Present:

- John Benoit, Executive Officer
- Diane Severud, LAFCo Clerk

Chair Moncada opened the meeting at 6:02 PM

1. Roll Call and Pledge of Allegiance.
2. Public Comment. There was no comment from the public.
3. a. Election of Chair, City Member. Mr. Benoit reviewed the change in procedure and suggested that Commissioner Moncada remain as the Chair.

Motion: Tofanelli

Second: Tyrell

Ayes: Tofanelli, Folendorf, Chimente, Moncada, Tyrell, Dashner

Nayes: None

Abstain: None

COMMISSIONER MONCADA WAS ELECTED CHAIR FOR 2025.

- b. Election of Vice-Chair, County Member.

Motion: Tofanelli

Second: Tyrell

Ayes: Tofanelli, Folendorf, Chimente, Moncada, Tyrell, Dashner

Nayes: None

Abstain: None

COMMISSIONER TOFANELLI WAS ELECTED VICE-CHAIR FOR 2025.

4. Approval of November 18, 2024 Minutes.

Motion: Tyrell
Second: Tofanelli
Ayes: Tofanelli, Moncada, Tyrell, Dashner
Nays: None
Abstain: Chimente and Folendorf

THE MINUTES OF THE NOVEMBER 18, 2024 MEETING WERE APPROVED.

5. Consent Agenda: Authorize Claims for November and December 2024.

Motion: Tofanelli
Second: Chimente
Ayes: Tofanelli, Folendorf, Chimente, Moncada, Tyrell, Dashner
Nays: None
Abstain: None

THE CONSENT AGENDA WAS APPROVED.

6. Correspondence: There was no correspondence received.
7. PUBLIC HEARING: Chair Moncada opened the public hearing at 6:06 PM Municipal Service Review (MSR) and Sphere of Influence (SOI) Workshop regarding Street Lighting Districts and Public Agencies providing Street lighting services in Calaveras County including the Arnold, Mokelumne Hill, Murphys, San Andreas, Valley Springs, West Point, Sunrise Point, Copper Valley CSD, Wallace CSD and the City of Angels Camp. Mr. Benoit reported that larger districts use their own funding to make their own improvements. The golf courses runs their own districts and the remaining are managed by the County. Staff recommend that the resolutions be approved, as presented.

Motion: Dashner
Second: Tyrell
Ayes: Tofanelli, Folendorf, Chimente, Moncada, Tyrell, Dashner
Nays: None
Abstain: None

RESOLUTION 2025-0001 WAS APPROVED ADOPTING THE MUNICIPAL SERVICE REVIEW (MSR) SPHERE OF INFLUENCE (SOI) REGARDING STREET LIGHTING DISTRICTS AND PUBLIC AGENCIES PROVIDING STREET LIGHTING SERVICES IN CALAVERAS COUNTY INCLUDING THE ARNOLD, MOKELUMNE HILL, MURPHYS, SAN ANDREAS, VALLEY SPRINGS, WEST POINT, SUNRISE POINT, COPPER VALLEY CSD, WALLACE CSD AND THE CITY OF ANGELS CAMP.

Motion: Dashner
Second: Tyrell
Ayes: Tofanelli, Folendorf, Chimente, Moncada, Tyrell, Dashner

Nayes: None
Abstain: None

RESOLUTION 2025-0002 WAS APPROVED ADOPTING THE SPHERE OF INFLUENCE (SOI) REGARDING STREET LIGHTING DISTRICTS AND PUBLIC AGENCIES PROVIDING STREET LIGHTING SERVICES IN CALAVERAS COUNTY INCLUDING THE ARNOLD, MOKELUMNE HILL, MURPHYS, SAN ANDREAS, VALLEY SPRINGS, WEST POINT, SUNRISE POINT, COPPER VALLEY CSD, WALLACE CSD AND THE CITY OF ANGELS CAMP.

8. Commissioners Reports. Commissioner Chimente announced the upcoming 218 Public Workshop for the City of Angels, that Scott Behiel has joined the City Council and he will be the new City Representative on the LAFCo Commission. He added that they are in the process of hiring a new City Manager and the improvements at Utica Park are coming along well. Lastly, he opined that, as a community, we don't celebrate all of the things in our great city enough. Commissioner Tyrell reported the Veterans are donating a new light for the flagpole in the Park. Commissioner Tofanelli stated that tomorrow the Board of Supervisors will have a discussion regarding moving forward on the new animal shelter with drawings and hopefully to begin construction. Commissioner Dashner added that he hopes that the problem will be resolved at the Shelter and he feels it is a very humane shelter. Commissioner Folendorf noted that also the Board of Supervisors will have a short-term rental workshop. Commissioner Moncada announced that Commissioner Chimente is the newly elected Mayor for the City.
9. Appoint member to serve on the LAFCo Executive Officer Transition Committee as vacated by Jennifer Herndon whose term on the City Council has ended. Mr. Benoit suggested the item be moved to the March meeting.
10. Executive Officer's Report.
 - a. Recruitment for Special District regular members for terms ending May 2025. Mr. Benoit informed the Commission the Special District member terms are coming up and he will start the process for nominations.
 - b. CALAFCO Issues. He stated that CALAFCO is having some issues and is looking for a new Executive Director, as Rene LaRoche resigned. He believes the value of CALAFCO is the legislative and educational components.
 - c. Discussion regarding eminent retirement of Executive Officer. Mr. Benoit stated he is planning to retire in 12 to 18 months and will begin researching the benefits of a contract employee versus a regular employee and a salary survey for part-time Executive Officers. There was discussion regarding the viability of hiring a part-time person questions regarding the hiring process.
 - d. Schedule LAFCo 101 training for new commissioners, as necessary. This training will be scheduled on a non-meeting day.

- e. Service Review (MSR) and Sphere of Influence for public districts in Calaveras County; March 17, 2025. He stated the Cemetery Districts will be the next to be reviewed.
- f. Upcoming MSRs for Veterans Districts and the City of Angels Camp. These will be reviewed after the Cemetery Districts.
- g. 700 Forms due April 1st, 2025. A hard copy of all Form 700s may be given to Mr. Benoit or Ms. Severud.

CHAIR MONCADA ADJOURNED THE MEETING AT 6:45 PM.

NEXT LAFCO MEETING: March 17, 2025 - 6:00 PM in San Andreas.

DATE APPROVED:

Isabel Moncada, Chair

CALAVERAS LAFCO

LAFCO CLAIM AUTHORIZATION FORM

for

January and February 2025

Authorize payment of the following claims:

FY 2024-2025 Expenses

Jan 27, 2025	Commissioner Stipends	\$ 500.00
Feb 1, 2025	Staff Svcs Jan 2025	\$ 3,420.80
Mar1, 2025	Staff Svcs Jan-feb Cemetery,vets MSR SOI	\$ 5,500.00
Mar 1, 2025	Dec 2024 Staff Svcs	\$ 3,148.64
Mar 7, 2025	Valley Spgs News Prop budg hearing	\$ 18.00

TOTAL	\$ 17,146.84
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DATED: Mar 17, 2025

APPROVED: Mar 17, 2025

 Isabel Moncada, Chair or Gary Tofanelli, Vice-Chair
 Calaveras Local Agency Formation Commission

Attest:

 John Benoit
 Executive Officer

Item	Account Number	Comm	Stipends	Insurance	Communication	Memberships	SendOfficeExp	Postage	copies	MSR	SOI	Ex. OFF. Svcs	City Fin Charge	Lgl Notices
		62001	62050	62050	62051	62052	62053	62054	62055	62057	62058	62059	62060	62061
Total Budgeted		\$ 6,600.00	\$ 2,919.00	\$ 800.00	\$ 2,386.40	\$ 350.00	\$ 500.00	\$ 1,500.00	\$ 25,000.00	\$ 20,000.00	\$ 72,000.00	\$ 3,600.00	\$ 500.00	
Calafco dues 2024-2025						(1,837.00)								
SDRMA Insurance 2024-2025				(2,794.86)										
CALAFco Registration 2024 (6)														
Payroll July 15, 2024		(500.00)												
Staff Svcs July 2024				(74.68)										
Staff Svcs Aug 2024				(74.68)										
Streamline 24-25														
Payroll 9.16.2024		(400.00)												
Staff Svcs September 2024				(74.68)										
under payment Calafco claim														
Staff Svcs Oct 2024				(82.00)										
Tony Tyrrell Conf Reimb 2024						(43.00)								
Kirk Smith Conf Reimb 2024														
Staff Svcs November 2024				(122.00)										
Payroll 11.18.2024		(800.00)												
Staff Svcs December 2024 -05-003				(122.00)										
Payroll 1.27.2025		(500.00)												
CSDA Dues ending Dec 2025						(500.00)								
Valley Spgs News Lighting MSR-SO														
Staff Svcs Jan 25 25-01				(122.00)										
Staff Svcs Feb 2025				(122.00)										
Valley springs News prop 25-6 budget														

TOTAL EXPENDED		\$ (2,200.00)	\$ (2,794.86)	\$ (794.04)	\$ (2,380.00)	\$ (485.86)	\$ -	\$ (152.00)	\$ (21,003.20)	\$ (3,500.00)	\$ (26,833.52)	\$ -	\$ (39.00)
TOTAL REMAINING		\$ 4,400.00	\$ 124.14	\$ 5.96	\$ 6.40	\$ (135.86)	\$ 500.00	\$ 1,348.00	\$ 3,996.80	\$ 16,500.00	\$ 45,166.48	\$ 3,600.00	\$ 461.00

Training	MileReimb	File Scanning	Travel	Legal	Spec. Dist. Trail	Contingency	TOTAL
62062	62063	62058	62064	62065	62067	62066	BUDGET
\$ 8,000.00	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 2,500.00	\$ -	\$ 15,655.40	\$ 172,310.80
							(1,837.00)
\$ (4,390.00)	\$ (187.60)						(2,794.86)
							(4,390.00)
							(500.00)
							(5,444.96)
							(2,894.28)
							(912.00)
					\$ (912.00)		(400.00)
							(11,770.52)
							(43.00)
\$ (437.55)			\$ (1,038.51)				(3,801.53)
			\$ (893.17)				(1,038.51)
							(893.17)
	\$ (103.85)						(12,878.89)
							(800.00)
							(4,770.40)
							(500.00)
							(500.00)
							(21.00)
	\$ (98.00)						(5,480.20)
							(6,648.64)
							(18.00)
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							\$ (12,146.84)
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\$ (4,827.55)	\$ (483.25)	\$ -	\$ (1,931.68)			\$ (912.00)	(68,336.96)
\$ 3,172.45	\$ 1,516.75	\$ 6,000.00	\$ 68.32			\$ 14,743.40	103,973.84
							(68,336.96)

Anticipated \$100,366.16

Reserve Fund
City/CO/SD Contrib \$100,366.16
Interest Revenue
Anticipated City contrib
2023-2024 carryover \$402,271.03
YTD Expens -\$68,336.96
Project Revenue \$434,300.23
Cash Balance \$100,000.00

Unaudited

CALAVERAS
Local Agency Formation Commission

Item # 8

DATE: March 17, 2025
TO: Local Agency Formation Commission
FROM: John Benoit, Executive Officer
RE: Proposed Budget for FY 2025-2026

Activities

While LAFCO is mindful of the budget constraints of the City and County the following proposed activity report reflects significant limitations in LAFCO funding for the upcoming fiscal year. The proposed budget carries over an estimated \$172,000.00 of which \$100,000.00 is designated for the LAFCO General Reserve fund and \$15,821.00 to the LAFCo Contingency Fund.

Since the passage of AB-2838, based on the recommendations of the Commission for Local Governance, LAFCO has become an independent agency. The start-up activities have been completed while maintenance activities continue and the mandated Service Reviews and Sphere of Influence updates continuously need updating due to changes in the law and circumstances.

LAFCO contracts with the City of Angels Camp to provide financial services for \$3,600.00. Other services provided by Calaveras County are directly billed to LAFCO.

Work Program

1. Process Applications in a timely manner
2. Perform the day to day business of LAFCo
3. Be proactive in Legislative Matters and CALAFCo
4. Continue Work on Service Reviews and Spheres of Influence.
5. Work with local agencies in matters of concern.
6. Continue with the MSR and SOI for the City of Angels Camp (fy 2025-2026)

Budget Justification

Since the passage of AB-2838 in 2000, All LAFCOs have become independent from Counties. Prior to 2000, all costs for the operation of LAFCO were entirely paid by the County including costs for staff time, legal services, miscellaneous office expenses, and insurance. Now the City, Special Districts and County pay LAFCO costs, each paying one-third. These costs have become apparent since LAFCO is independent and not part of a larger county, district or city department. LAFCO is required to pay for various costs as an independent agency. The fixed costs are insurance, financial functions, clerk costs, legal notices, compliance with the Government Code, public records act, political reform act and Brown Act Compliance.

The line items Calafco Dues and Liability Insurance are proposed to be increased in the upcoming budget due to inflation which will have a substantial impact on future year's

budgets. Inflation for last calendar year was \$2.9% and current Year over Year is now 3.0%. Of note the Employment Cost Index for Government Workers was 4.5% for the period between January 2024 to January 2025. Over the past 20 years the LAFCo Budget has been relatively flat. However, going into the future unless inflation is addressed at a national level substantial increases in the LAFCo budget will occur in future years.

In the attached sheet, I have provided a "Proposed" budget based on the costs to provide LAFCO.

Summary of the Proposed Budget:

Commissioner Stipend For the past several years LAFCo has budgeted \$6,600 for stipends for Commissioners. Since LAFCo has reduced the number of meetings from 12 to 6. Last year the Commission stipend was raised to \$100 per meeting from \$50 per meeting which was the case for over the past 20 years.

Insurance The estimated cost for LAFCO insurance through the Special Districts Risk Management Authority (SDRMA) is estimated to be \$2919.00 Final contribution amounts will not be confirmed until SDRMA issues the 2025/26 renewal invoices in June. The entire insurance pool is being impacted by the reinsurer rate increases.

Communications LAFCO incurs communications costs (costs for phone and internet). In the past, these costs have been tracked and about \$100.00 per month appeared appropriate.

Memberships The CALAFCo Dues structure has changed as voted and approved by a vast majority of CALAFCo membership at the 2019 annual conference. The Calafco Board of Directors approved revised dues rates for FY 2025-2026. For Calaveras LAFCo the Calafco dues for FY 2025-2026 will be \$2,441.00, an increase of \$55.00 Calafco has moderated dues increases in recent years meaning dues have increased below inflation rates.

It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern and legislation for the benefit of Calaveras LAFCO and agencies subject to its jurisdiction. Being a member of CALAFCo has become more important than ever to have a voice in proposed legislation of concern to Angels Camp, Independent Districts and Calaveras County.

In addition, the \$500.00 CSDA membership LAFCo pays will remain the same next year. The total for memberships budget therefore is \$2,441.00

Office Expense This covers copy costs, postage, and publications, which have been reduced in previous years. These expenses are split into 3 budget categories as follows: General Office Expenses at \$1,850.00 including an increase in the costs of website maintenance due to new recent legislation, Copies at \$1,500.00, and Postage at \$500.00.

Professional Services (Executive Officer/Clerk) I am recommending \$72,000 This budget will continue to pay the Clerk and Executive Officer from one budget category

and include the costs for transition to a new Executive Officer. An appropriation from the unappropriated reserve will cover this cost without having an effect of raising costs to the City, County and Districts. Notwithstanding a very complex reorganization (application), controversial service review or sphere of influence or CEQA review for Calaveras LAFCo, this amount should also cover LAFCo administration and clerking costs. Note, This is another category vulnerable to the effects of inflation. The Employment Cost Index has risen 4.2% between December 2022 and December 2023 and another 4.5% between December 2023-2024. Not keeping current with salaries will result in personnel turnover in future years.

Note: some project related cost overruns relating to an application would normally be fee supported if an augmentation were needed in this category. A project proponent will pay all project related costs including legal costs. The LAFCo fee schedule includes direct cost recovery only.

File Scanning and Retention and Mapping Calaveras LAFCo has generated several files over the years. Calaveras LAFCo adopted a File Retention Policy on November 18, 2013. To implement the policy, the files need to be scanned and placed into electronic format, as are files in most county and city departments. This expense is estimated to be \$6,000 for the remaining portion of the LAFCo files. In addition, the files will be able to be accessed to the public via LAFCo's webpage. The immediate tasks are to review and dispose of files consistent with LAFCo's adopted Records Retention Policy and to scan and index these files for accessibility to agencies, the public and LAFCo staff. Once the files are scanned, these files will then be made more accessible. It will be later determined if LAFCo will need to prepare a Microsoft Access database. This item is carried over from the current fiscal year. This item also includes mapping required by project activity.

Legal Notices/Publications I am recommending \$500.00 for this item since legal costs have been reduced significantly since LAFCo has been advertising in the Valley Springs news. Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the commission and protest hearings, and notices of commissioner openings. Public hearing notices are required for many LAFCO actions.

Transportation/Training I am recommending \$ 8,000.00 for training and \$2,000.00 for travel expense. This amount will provide for five commissioners to attend the Calafco Annual Conference at the Wyndom Hotel in San Diego. The Cost is estimated to be \$2,000.00 per Commissioner to attend the CALAFCo conference on October 22nd to the 24th, 2025. If the Commission wishes to send more than 5 Commissioners to the CALAFCo conference, this amount would need to be increased. Estimated costs for Lodging for 3 nights will be \$800 (lodging, resort fees and tax) and Registration \$700 to \$800, and \$400.00 for mileage and Mobile Workshop costs.

Service Reviews and Sphere of Influence Updates: I am recommending \$25,000 to prepare Service Review \$20,000 for Spheres of Influence updates to continue with the of Angels Camp MSR and SOI. The Commission might wish to consider initiating a Fire and EMS Service Review and Sphere Update time permitting since it has been 10 years since this review has been completed.

LAFCO Counsel The Commission has appointed a LAFCo Counsel. LAFCo has had no threats of Litigation at this time. However, with controversial projects, legal advice will become necessary and the \$2,500 budgeted will be the minimal amount LAFCo should budget the use reserve and (or) contingency funds could be necessary.

A-87 / City Finance Costs The County's cost plan is no longer applicable to LAFCo. As with LAFCO's A-87 charge of \$16,575 twelve years ago. LAFCo currently contracts with the City of Angels Camp for \$3,600 per year for financial services.

Special District Training This item is not funded for this year since we had a Special District training in 2016.

Contingency LAFCo has established a contingency fund equaling approximately 10% more or less of its general operational budget, which is proposed to be \$15,648.64 for this year.

General Reserve The General Reserve will remain at \$100,000.00 The Commission's goal has been to have a \$100,000.00 general reserve. The purpose of the reserve is to use the funds to comply with state law i.e. preparing LAFCo required MSR's and SOI updates and to provide for a reserve if unanticipated costs arise such as litigation without requiring additional funds from the City, Districts and the County.

Anticipated re-budgeting of funds - Notwithstanding unexpected expenses for the remainder of this fiscal year; at current expenditure rates the Commission will be able to re-budget approximately \$172,000.00 from the 2024-2025 fiscal year and general reserve into the 2025-2026 fiscal year budget including \$115,861.00. Funding for a portion LAFCo operations including Service Reviews and Spheres of Influence is included.

Costs to City, the Independent Special Districts and County - Last year, the amount was \$100,420.94 and next fiscal year the amount will be \$100,071.00 or \$33,357.00 a small reduction from this year.

Recommendation:

Adopt Resolution 2025-0003 approving a proposed budget for FY 2025-2026.

Resolution 2025-0003

Calaveras Local Agency Formation Commission
Resolution of the Calaveras Local Agency Formation Commission
Adopting a Proposed Budget for 2025-2026

WHEREAS, Calaveras LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2025-2026 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and the Commission's adopted work program;

NOW THEREFORE, the Calaveras Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Calaveras LAFCO hereby adopts the attached proposed 2025-2026 budget attached as Exhibit "A".
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by the Calaveras Local Agency Formation Commission at a regular meeting of said Commission held on March 17, 2025 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 17th day of March 2025.

Isabel Moncada, Chair or
Gary Tofanelli, Vice-Chair
Calaveras LAFCo

Attest:

John Benoit, Calaveras LAFCO Executive Officer

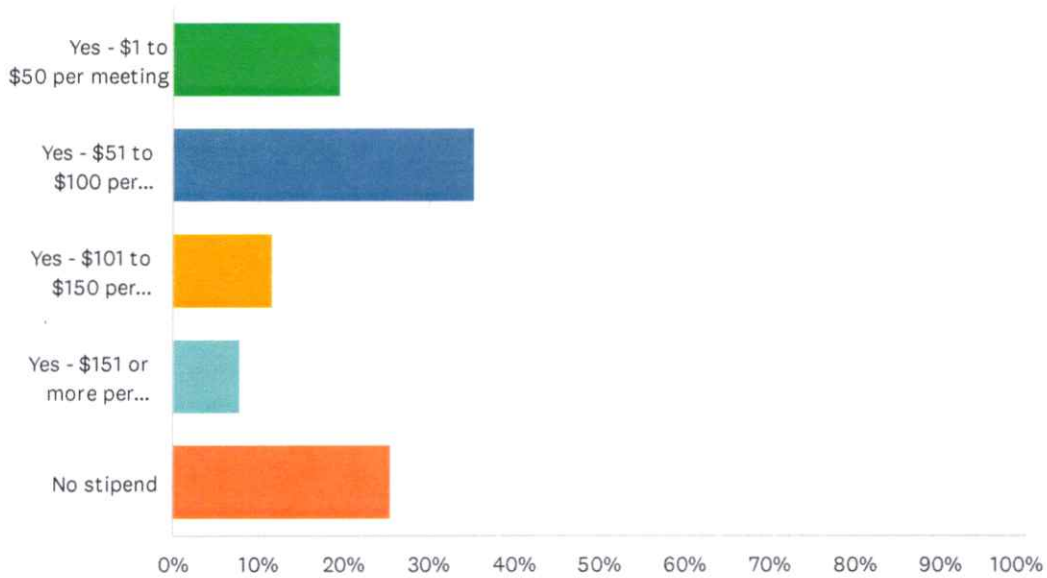
Calaveras LAFCo
Proposed 25-26 LAFCo BUDGET
Exhibit A

	2022-2023 Final Budget Adopted	2023-2024 Final Budget	2024-2025 Final budget	2025-2026 Proposed budget
EXPENDITURES				
SERVICES AND SUPPLIES				
62001 Extra Hire - Commissioners Stipend	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00
62050 Insurance	\$2,847.00	\$2,919.00	\$2,919.00	\$2,919.00
62051 Communications	\$800.00	\$800.00	\$800.00	\$1,200.00
62052 Memberships - Calafco CSDA	\$2,197.00	\$2,336.60	\$2,386.40	\$2,441.00
62053 Office Expense - General	\$350.00	\$350.00	\$350.00	\$1,850.00
62054 Office Expense - Postage	\$500.00	\$500.00	\$500.00	\$500.00
62055 Office Expense - Copies	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
62056 Service Reviews	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
62057 Spheres of Influence	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
62058 File Scanning and Retention and Mapping	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
62059 Professional Services-Exec. Officer/Clerk	\$47,000.00	\$47,000.00	\$72,000.00	\$72,000.00
62060 City Finance Charges (formerly A-87)	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
62061 Legal Notices	\$500.00	\$500.00	\$500.00	\$500.00
62062 Training	\$4,000.00	\$8,000.00	\$8,000.00	\$8,000.00
489.6 Personal Mileage Reimb	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
62064 Travel Expense	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
62065 Legal Counsel Services and misc Legal Expenses	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
62067 Special Dist. Training	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SERVICES AND SUPPLIES	\$127,394.00	\$131,605.60	\$156,655.40	\$158,610.00
62066 Contingency Fund	\$12,739.40	\$13,160.56	\$15,665.54	\$15,861.00
General Reserve Fund	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Services, Contingency and Reserve Total	\$240,133.40	\$244,766.16	\$272,320.94	\$274,471.00
REVENUE AND CARRYOVERS				
Est. Carryover from prior year	\$142,000.00	\$142,000.00	\$169,500.00	\$172,000.00
Anticipated Project Revenue	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Anticipated Interest	\$400.00	\$400.00	\$400.00	\$400.00
TOTAL Revenue and Carryover	\$95,733.40	\$100,366.16	\$100,420.94	\$100,071.00
Difference between Total Rev and carryover and budget	\$95,733.40	\$100,366.16	\$0.00	\$0.00
Contributions from Governments				
TOTAL REVENUES AND CARRYOVERS	\$144,400.00	\$144,400.00	\$200,841.88	\$200,142.00
AMOUNT TO BE APPORTIONED	\$95,733.40	\$100,366.16	\$100,420.94	\$100,071.00
City of Angels Camp	\$31,911.13	\$33,455.39	\$33,473.65	\$33,357.00
County of Calaveras	\$31,911.13	\$33,455.39	\$33,473.65	\$33,357.00
Independent Spec. Districts	\$31,911.13	\$33,455.39	\$33,473.65	\$33,357.00

ADOPTED: March 17, 2025
LAFCo Resolution 2025-0003

Q6 Do your LAFCO Commissioners receive a stipend?

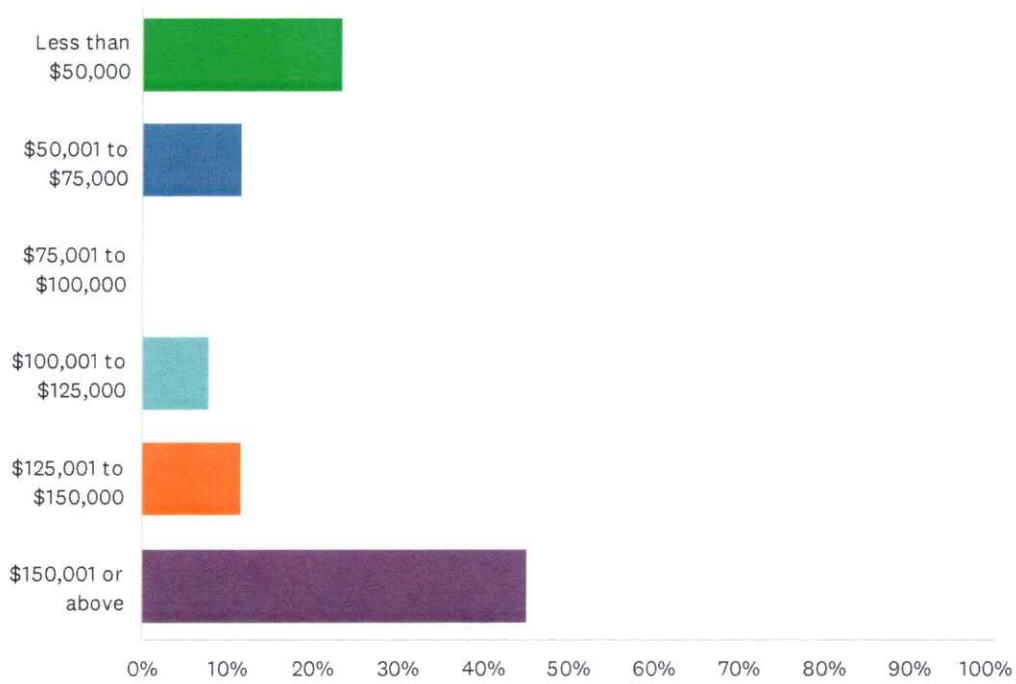
Answered: 51 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes - \$1 to \$50 per meeting	19.61%	10
Yes - \$51 to \$100 per meeting	35.29%	18
Yes - \$101 to \$150 per meeting	11.76%	6
Yes - \$151 or more per meeting	7.84%	4
No stipend	25.49%	13
TOTAL		51

Q17 Salaries: Executive Officer (FTE if possible)

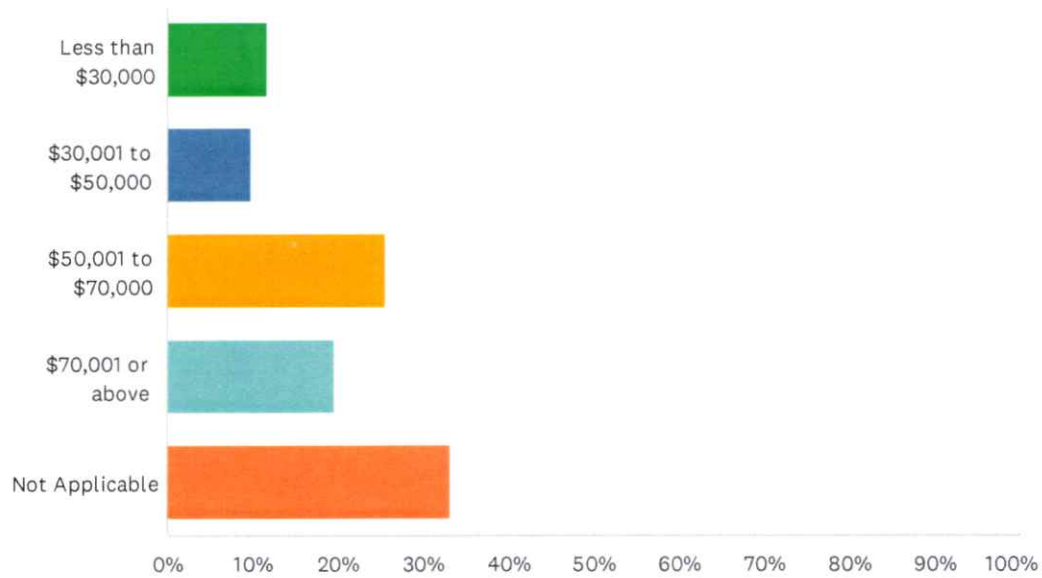
Answered: 51 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than \$50,000	23.53%	12
\$50,001 to \$75,000	11.76%	6
\$75,001 to \$100,000	0.00%	0
\$100,001 to \$125,000	7.84%	4
\$125,001 to \$150,000	11.76%	6
\$150,001 or above	45.10%	23
TOTAL		51

Q20 Salaries: Clerk

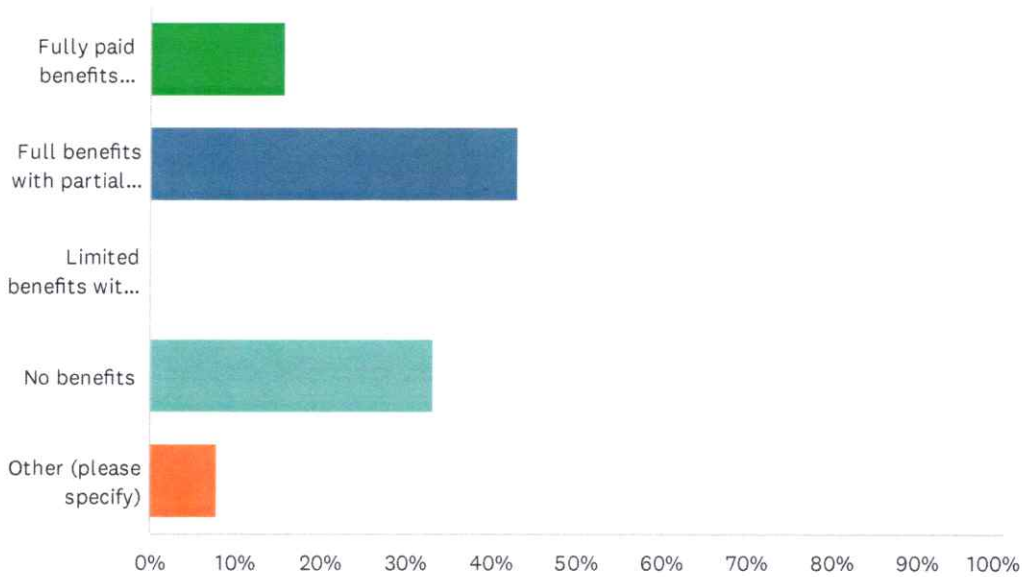
Answered: 51 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than \$30,000	11.76%	6
\$30,001 to \$50,000	9.80%	5
\$50,001 to \$70,000	25.49%	13
\$70,001 or above	19.61%	10
Not Applicable	33.33%	17
TOTAL		51

Q23 What level of benefits does your LAFCO offer?

Answered: 51 Skipped: 0



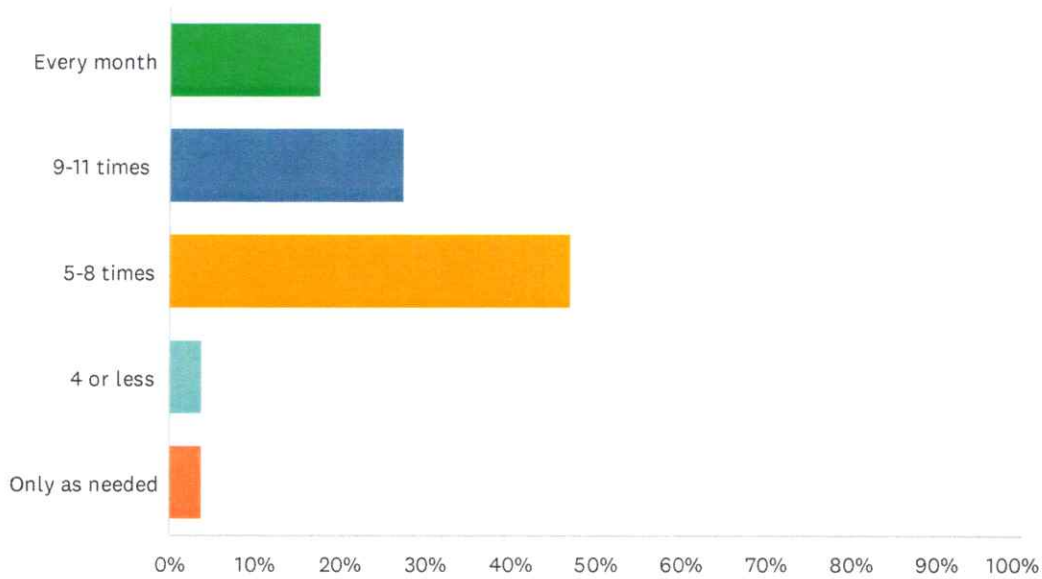
ANSWER CHOICES

RESPONSES

Fully paid benefits including health, vision, dental, retirement plans (No employee contributions required)	15.69%	8
Full benefits with partial employee contributions	43.14%	22
Limited benefits with shared contributions	0.00%	0
No benefits	33.33%	17
Other (please specify)	7.84%	4
TOTAL		51

Q5 How many times a year does your LAFCO have regularly scheduled meetings?

Answered: 51 Skipped: 0



ANSWER CHOICES	RESPONSES	
Every month	17.65%	9
9-11 times	27.45%	14
5-8 times	47.06%	24
4 or less	3.92%	2
Only as needed	3.92%	2
TOTAL		51